

BUCKLAND PARISH COUNCIL

Clerk: Mrs Fiona Richardson, Buckland Parish Council, Village Hall, New Road, Buckland, HP22
Minutes of the **Buckland Parish Council meeting held on Monday 13th June 2022** at Buckland
Village Hall @ 7.00pm

Attending:

Cllr Mrs S Gillingham
Cllr Mrs C Paternoster,
Cllr Mr J Sainsbury,

Clerk: Mrs F Richardson
Philip Green, Blacklaw

No members of the public

22. 111 Apologies

Apologies were given by Cllr N Hayward, Cllr F Livingston

22. 112 Declarations of Interest

No members declared any interests

22.113 Open Forum

No members of the public attended

22.114 Minutes

The draft minutes of the 9th May 2022 Parish Council meeting were agreed.

22.115 Clerk's Report

It was agreed that the clerk would set up a Mailchimp database of parishioners' details who signed up at the Jubilee event to receive information about tree planting and about parish news.

It was agreed that the online councillor training will take place week beginning 3rd July

It was agreed that the Clerk should attend 3 training courses, General Clerking Skills, Burial Ground Maintenance and Neighbourhood Planning.

Action: Clerk to set up database including GDPR protocol, Clerk to attend Courses, Clerk to organise councillor training,

22.116 Finance

Payments and bank balances were approved

All Cllrs agreed that the Lloyds savings account should be closed, and the balance moved to the Metrobank Account.

Action: The Clerk to work towards a quarterly budget sheet. Clerk continuing to chase Lloyds to close account.

22.117 Planning Applications/Matters

Planning Application – 22/01663/APP was discussed, and the following response was approved and seconded.

No objections

Action: Clerk to register the response.

22.118 Neighbourhood Plan

No further information from the Examiner on Neighbourhood plan following his site visit to the Parish in late May.

The call for sites for Green Field Sites from Buckinghamshire Council was discussed. One site has been put forward so far in Aston Clinton. The Parish Council will monitor the submissions.

Action: Clerk to request another update on Neighbourhood plan at the end of this month.

22.119 Policies and Procedures

To consider and agree any changes to policies and procedures

- a. Financial Regulations
- b. Standing Orders
- c. Insurance Policy

All documents were reviewed, small amends were recommended and agreed to update the document, including the additional statement of backing up information to the cloud. It was agreed that the insurance policy will be updated to meet current needs and with reference to the updated asset register.

Action: Cllr N Hayward to sign the off the document.

22.120 Consultations

No consultations

22.121 Roads and Transportation

A meeting has taken place with Arla/Olleco which referenced the heavy vehicle traffic damaging the surface of the slip roads on College Road, it has been discussed and issue has been raised with L Minney from Bucks Council.

It was noted that the siding out of the footway on Tring Hill is still outstanding.

Action: Clerk to chase siding out of footway of Tring Hill

22.122 Maintenance of Land Holdings

To receive reports and agree any actions relating to the Parish Council's Land Holdings:

Burial Ground, it was reported by parishioners that the burial ground, on the latest grass cut, had been left untidy.

Lower Buckland Nature Reserve, the trees are being watered regularly by the Cllrs. The apple trees have been pruned and all but one are in good condition, another prune will take place in January.

It was agreed that the landscaper contract will be reviewed at the end of this year.

Action: Clerk to discuss with current landscape providers about grass cutting service. Review landscape providers.

22.123 Footpaths and Environment

There is a need to clear the ditch on highways land next to the bypass which has overgrown and blocked the flow of water which has grown stagnant, it has been discussed with L Minney.

Action: Cllrs to review at next meeting

22.124 Request from PCC for fingerpost

It was reaffirmed that Parish Council do not support the installation of a fingerpost, which is a Parochial Church Council project, not a Parish Council one.

22.125 Website & Communications

The clerk has thanked volunteers for their help with the Jubilee

Action: Clerk to put a report about the Jubilee in the next issue of village life, website, and noticeboards. Clerk to issue letters of thanks to volunteers who assisted on the day.

22.126 Arla/Olleco

Cllrs reported back about the recent community liaison meeting. There was no further information from Arla Logistics on their plans for the future use of the agricultural land they have purchased recently in Lower Buckland

22.127 Parish Council Office

It was agreed that two new filing cupboards will be purchased to store box files and folders. The pew, which is currently located in the office, will be removed to the main hall.

Action: Cllr J Sainsbury to investigate the condition of the pew and moving the pew

22.128 Platinum Jubilee Celebrations

The Jubilee event was a great success with 185 members of the local community attending. The council received positive feedback. They would like to thank in particular Cllr J Sainsbury, and the dedicated community volunteers who worked so hard. Wendover Community Board were also recognised as providers of the grant which supported the event. The Parish Council also thanked Buckland Old School Trust who provided the hall free of charge.

Action: Clerk and Cllr C Paternoster to prepare a plan and process for the parishioners to purchase and plant a tree in the community orchard.

22.129 Matters of Report

No matters of report.

22.130 Correspondence and circulars

a. Gib Lane Community Fund

It was agreed that the Parish Council will apply for a grant in Sept 2022.

Action: Clerk to apply to the community fund for a hedge for the Community Orchard.

22.131 Date of next Parish Council Meeting 11th July 2022 at 7.00pm in Buckland Village Hall, a meeting with Gigaclear will take place prior to the meeting at 6.30pm

22.132 Confidential Item: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be conducted.

Grass Keep, Primrose Copse and Allotment

Meeting Closed at 9pm

Signed, Chairman:

Fiona Richardson

Clerk to Buckland Parish Council