

BUCKLAND PARISH COUNCIL

Clerk: Mrs Fiona Richardson, Buckland Parish Council, Village Hall, New Road, Buckland, HP22 5JB Tel. 01296 630962 email: clerk@buckland-pc.gov.uk www.bucklandpc.co.uk

Minutes of the meeting of BPC

on **Monday 11th July 2022** at Buckland Village Hall @ 7.00pm

Attending:

Cllr Mr N Hayward
Cllr Mrs F Livingston
Cllr Mrs S Gillingham
Cllr Mrs C Paternoster
Cllr Mr J Sainsbury

Clerk: Mrs F Richardson
Cllr Mike Collins

22.233 Apologies

No apologies were given

22.134 Declarations of Interest

No members declared any interests

22.135 Open Forum

Parishoners have reported to Cllrs that Land in Lower Buckland which is designated agricultural land appears to be being used for other purposes

Action: Clerk to raise concerns with planning enforcement

22.136 Minutes

The minutes of the meeting of the Parish Council held on 13th of June 2022 were agreed and signed

22.137 Clerk's Report

The AGAR (Annual Governance and Accountability Return) report and papers have been submitted to the external auditors

The migration from Gmail to MS365 Suite has taken place and all Cllrs have been trained. A new email address clerk@buckland-pc.gov.uk is now in use and will be published and each councillor has an email address in the format first name initial and surname @buckland-pc.gov.uk

A mailchimp database set up and email to be sent out re the Community Orchard trees in July.

It was agreed and approved by the Cllrs that the clerk may attend a finance conference in September.

Action: Cllr Paternoster to send content for the first email to be sent from the mailchimp database to parishioners, featuring information about the community orchard and the purchase of trees

22.138 Finance

- a. The bank statements and transactions were available to view.

- b. Clerk has confirmation that the Lloyds savings bank account will be closed by the 15th of July and funds transferred across

22.139 Planning Applications/Matters

22/02077/APP - Hunters Lodge

22/01858/APP - Prune Lodge – Objected submitted, approved prior to meeting via email

22/01946/APP - West Cottage

Land in Lower Buckland which is designated agricultural land appears to be being used for other purposes. Clerk to raise matter with Planning enforcement

22.140 Neighbourhood Plan

- a. No updates, a response is expected from the examiner by the 15th of July. Wait until we have a date for election before we circulate comms.

Action: Clerk to chase Buckinghamshire Council

22.141 Policies and Procedures

To consider and agree any changes to policies and procedures

Insurance is in place for another year through Gallagher with Cane and Company.

22.142 Consultations

None

22.143 Roads and Transportation

Buckland Wharf chevrons and bollards for the blind corner of Buckland Road. The matter will be discussed at the Wendover Community Board on Thursday the 14th.

Action: Cllr C Paternoster to attend Wendover Community Board and report back to BPC

22.144 Maintenance of Land Holdings

To receive reports and agree any actions relating to the Parish Council's Land Holdings:

- a. Burial Ground

Action: Cllr S Sainsbury and Cllr N Hayward to put the signs up. Cllr N Hayward to discuss with Rev S Bottomer where the signs will be positioned. Recommend positions exit on churchyard gate. No exit no access on our gate into the burial ground – either side.

- b. Grass Keep – Allotments: Aston Clinton Parish has a waiting list of parishioners who would like an allotment. Provide Aston Clinton with information about allotment plots available in Buckland. The councillor approves a payment to A Gillingham to cover the cost of diesel for the work he voluntarily carried out.

- c. Community Orchard – Watering still going well but needs to be done every other day. A proposal for a grant application has been prepared to request £2000 for the purchase of fruit trees from Gibb Lane. It was reviewed and agreed upon by the council.

Action: Clerk to prepare a watering rota. Cllrs to consider what will be done with the fruit from the trees. Cllr Paternoster to create a document about the planting and purchasing of fruit trees to

22.145 Footpaths and Environment

- a. To receive reports and agree any actions stolen gate from the footpath

The gate will be replaced, and the stile will be repaired shortly. The overgrown hedge on the Icknield way has also been trimmed.

The clerk has spoken to Lewis Minney about the siding in that is still outstanding on Tring Hill, he confirms it is on his list and he is hopeful, despite it not being rated high priority on the Bucks Councils rating scheme, that the work will be carried out this summer.

22.146 Website & Communications

Plans are in place for a website improvement project beginning in Sept.

22.147 Arla/Olleco

No matters to report

Action: Clerk to advertise form which residents can use to log issues in the parish.

22.148 Grant Applications

In the process of drafting an application for £2000 worth of fruit trees.

22.149 Matters of Report

Cllr Mike Collins promoted his support service for anyone hosting Ukrainian refugees can attend the Ukrainian friends and family hub every Thursday. Guests and sponsors will be offered free support and assistance, local information, and some food!

22.150 Correspondence and circulars

a. NALC (National Association of Local Councils) Small councils survey results were circulated
Circulars will be available at the meeting but will not be discussed unless required.

22.151 Date of next Parish Council Meeting 8th August 2022 at 7.00pm in Buckland Village Hall

22.152 Confidential Item: *To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be conducted.*

Grass Keep, Primrose Copse and Allotment

Fiona Richardson

Clerk to Buckland Parish Council

Signed